ABSTRACTS

KEY ABSTRACT SUBMISSION DATES

March 1, 2019 Abstract Submission Opening
June 10, 2019 Abstract Submission Deadline
July 1, 2019 Email notification of Abstract Acceptance to Presenting Author
All participants are invited to submit an abstract on the listed topics for poster and oral contributions.
Abstract may only be submitted on line by filling out the form.

GENERAL RULES

Please take your time to read this section thoroughly before making your submission since there are several key issues highlighted in the following.
Submission abstracts for review is governed by the following rules established by the scientific committee of the Meeting:
1. You can submit only one abstract
2. You may not submit an abstract on behalf of someone else if you are not listed as one of the authors.
3. You must obtain the approval of all co-authors before using their names on the abstract. Failure to do so will result in the immediate rejection of the abstract.
4. Abstracts should not be submitted if the research represented has already been accepted for publication.
5. Abstracts must be received only on line submission by the deadline. Photocopies, facsimile, or e-mail copies will not be accepted and will be discarded.
6. Presenting Author must be registered to the Meeting

GUIDELINES

Criteria for Abstract Acceptance
The Scientific Committee has established rules for the submission of abstracts. Each abstract will be firstly reviewed for adherence to these rules and then for the scientific content and presentation. The elected referees conduct the peer-review process and have the authority to accept or reject any submission.

1. The main factors **considered** by the Committee (and the division reviewers) in qualifying abstracts for acceptance are:
- The quality of the research
- The content of the abstract
- Adherence to submission criteria
2. Abstracts will be rejected by the reviewers for the following reasons:

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- No Hypothesis: the abstract does not clearly indicate the reason for conducting the research and the question being   tested by the experiments performed.
- Inadequate Experimental Methods: the investigators failed to describe procedures used or neglected to include important or essential controls.
- Insufficient Data Presented: the investigators failed to show the outcome(s) of their research. Insufficient data are presented to support the authors' conclusion(s).
- No Summary Form of Essential Results: the investigators failed to concisely summarize the result(s) of their research.
- No Conclusion: the investigators failed to describe the conclusions of their research with regard to the hypothesis being tested.
- Duplicate Abstract: the abstract contents substantively overlap with contents of another submitted abstract by the same author or co-authors. Only the last version of the abstract will be considered.
- Promotional in Nature: the abstract was written to promote a specific product or procedure on behalf of a specific company or organization.
- Poorly Written: improper use of English renders the abstract incomprehensible.

Notifications
Once an abstract has been received, the only means of communication and notification of status will be by e-mail. Therefore, it is very important to communicate a valid and current e-mail address to help speed the notification process.
In the case of change, it is important that the presenting author of the abstract gives full email and contact information.

PREPARING AND SUBMITTING YOUR ABSTRACT
Preparing your abstract for submission includes several key elements. Please review them here.
Key Elements

Title - The title should clearly identify the contents of the abstract. Capitalize the whole title and write it on the specific field of the online form (e.g., CANDIDA ALBICANS).
- *Topic -* It is the abstract argument to be selected from the drop-down menu.
- *Authors and Affiliations* - Each Author is entered separately. Each name is entered by completing fields for first (given), middle initial(s) and last (family) name. First names should be complete and not just given as an initial. You should provide information on each author's Institution/Affiliation, City and Country.
All the Authors must be entered respecting the preferred printed order.
The Presented Author must be indicated by ticking the specific box.
- *Abstract Text* - The text of each abstract should consist of no more than 250 words. The abstract text may be typed in TEMPLATE FORM (file word.doc) that must be attached in the

specific field of the online form. Title and Authors information must not be written on the template form and biography is not admitted.

Text must have the following characteristics:
- font: Times New Roman 12
- single-spaced
- no blank line between paragraphs
- in order avoid problem transcription, please write symbols in the extended form (e.g. "ß" becomes "beta")

GENERAL INFORMATION

Title	All in capital letter
Authors	Capital letter for First name and Surname (e.g. John Smith)
Affiliations	Capital letter for affiliations (e.g. London University)
Text	Normal Time New Roman 12, maximum 250 words
Language	English
Images	Not admitted
Graphics and tables	Admitted only if they are black/white and inserted in the template form with the abstract text
Submission	Abstract may only be submitted via internet filling the form
File	The text of the abstract must be typed in TEMPLATE FORM (file word.doc) available on the online form A4 vertical size, maximum weigh 1024 kb (1MB)
Code	A code number will be associated to your abstract. Please keep it for any communications

Abstracts that do not comply these rules will not be eligible for selection